

Working Note on Master Trainer Programme(s) -2019 For Middle/Secondary Teachers Teaching Social Science

1. Selection Criteria

The Master Trainer will be identified/selected by Cluster Heads/Principals on the basis of:

- 1) Teacher's performance -displaying not only excellent teaching skills but also creativity.
- 2) Strong personal values.
- 3) Positive attitude.
- 4) The ability to address large gatherings with **very strong communication skills**.
- 5) Willing to travel as and when required.
- 6) Research oriented, scientific temperament.
- 7) Willing to devote time for searching latest trends in technology and education.
- 8) In Sound Health.

The teachers should be interviewed by the Training Coordinator to make the final selection. A suggestive selection criteria for Master Trainers is-

Mandatory

- Minimum 5 years' experience of teaching in these classes
- Well Informed and Updated in Subject
- Excellent communication skills
- Fluency in English language
- Proactive and committed to profession
- Willing to take additional work and Responsibility proactively.

Desirable

- Has experience of working with DAVCAE for text-book writing, paper setting etc.
- Has experience as a Teacher Trainer.
- Should be a permanent teacher of school.

IMPORTANT

1. Kindly **DONOT nominate PGT's teaching XI-XII** for these programmes. Practicing teachers of these classes should only be considered as they are fully familiar with syllabus, text-books, teaching methodology and problems of learning at this level. Please ensure that if a cluster is sending more than one teacher **than both or all the teachers should not be from same school.**

2. Objectives

The 3-days Master Trainers Programme aims to create a cadre of Social Science Trainers at Middle/Secondary level who will plan, design and conduct training programmes for their peers.

3. Dates ,Duration & Venue:

The training programme is of three day duration. The participants will report on the evening before the programme BEGINS and will be free to leave only after **5 p.m. on the third and the final day of training**. Tickets should be booked accordingly. **Venue of Workshop is DAV CMC, Paharganj, New Delhi.**

4. Participation

From every Cluster with Eight or less schools under it will nominate **only one teacher**. Bigger clusters with more than Eight schools till Twelve schools will nominate **two teachers** and all clusters above Twelve schools under it will nominate **three teachers**. The group of the programme may be clearly specified against the name of the candidate.

5. On-line Registration

Participants will have to **Register On-line** on the website of DAV Centre for Academic Excellence www.davcae.net.in . This is mandatory. A DD of Rs. 3000/- drawn in favour of **DAV Centre of Academic Excellence, New Delhi** may either be sent by post or deposited during the programme at Delhi to cover the workshop expenses. For any problem in on line –registration you may contact **Mr. Vikram Bhalla**(+91 9560609853).

6. Logistics

This is a residential programme and no participant will be allowed to stay with their relatives during the training. Safe and hygienic hotels located near DAVCMC will be booked for the trainees. The boarding and lodging expenses of approximately **Rs. 1600/- per day** (which is inclusive of morning breakfast and Dinner) will be directly met by the school. The school will give the teacher enough advance amount for payment of hotel bills. Any unforeseen expenditure over and above the planned expenditure will be met by DAV Centre for Academic Excellence.

The weather conditions may be checked and all participants may be advised to carry weather appropriate clothes and footwear along with **their items of personal and regular use such as medicines, toiletries etc. Please do not carry any valuables such as jewelry, expensive gadgets etc. and please ensure that the candidate is fit to travel and attend workshop.**

Hotel Bookings

The Cluster Head must make a clear/separate mention of the arrival dates of the Master Trainer in their e-mails which can be e-mailed at **eokvdav@gmail.com** so that their hotels bookings may be done accordingly. You are also advised to inform **Mr. Vikram Bhalla** on **e-mail Id : dcae.aa@davcae.net.in**

7. Reporting

All teachers may call Mr. Mr. Vikram Bhalla(+91 9560609853) to inform their time of arrival and departure. They will report at the Hotel directly and will inform Mr.Vikram Bhalla when they check-in.